



GOLNAR JAHANMIR, DDS

Pediatric Dentistry for Infants, Children, Adolescents, and Individuals with Special Needs

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APPOINTMENT POLICY

Your scheduled appointments are reserved specifically for your child. Any change in this appointment may affect other patients. If a cancellation is necessary, we ask that you kindly give us **at least 24 hours notice** so that we may give that time to another patient who is in need of an appointment.

Although we strive to stay on schedule and see patients on time, there are times when our schedule may be delayed in order to accommodate an injured child or an emergency. Please accept our apology in advance should this occur during your appointment time. We will do the same for you should your child have an emergency.

If you are a **new patient**, please arrive **10-15 minutes** prior to your scheduled appointment. If you are a **returning patient**, please arrive **5 minutes** prior to your scheduled appointment time. This will allow time to complete any additional paperwork.

If you arrive **15-20 minutes late** to your appointment, we will do our best to accommodate you, however, please be aware that often times our schedule will not allow for this and you may be asked to reschedule your appointment.

Broken or missed appointments affect many people. If you have a broken/missed appointment please note that you may be charged with a broken appointment fee. If you have **two broken/missed appointments** or if you have **two cancellations without 24-hours notice**, our office reserves the right to **NOT** schedule any subsequent appointments for you. For this reason it is extremely important that you kindly give at least **24 hours notice** if you cannot make it to your scheduled appointment time.

If you have any questions please do not hesitate to ask. We are here to help in any way we can and we appreciate your understanding. We look forward to treating your child and thank you for entrusting their dental care to us.

Signature of Parent/Guardian

Date